

**GOVERNMENT OF NCT OF DELHI**  
**MAULANA AZAD MEDICAL COLLEGE**  
**2, BHADUR SHAH ZAFAR MARG, NEW DELHI-110002.**

**PERFORMA FOR RE-EMPLOYMENT**

F.No. 10(80)/2017/MC/E-I

Date:-

15/11/17

**NOTICE**

**Subject:- Engagement of Retired Paramedical Official/staff on short-term contract basis-regarding.**

Applications are invited from Retired/Superannuated officials from Government Medical Institutions/Hospitals or Government autonomous bodies, who had worked and retired from the following posts, in prescribed performa on Contract basis as consultant against the vacant sanctioned posts as per the details given below. The engagement of the officials may initially be for a period of 01 year at a time, which may be extended up to the age of 65 years, whichever is earlier subject to satisfactory performance.

**The Application should reach to the office of the DEAN, MAMC, within 15 days of publishing of this Notice.**

S.No	Posts	No. Of Post Vacant	Salary Package	Age (years)	Qualification as per RR's for Direct Recruitment/Promotion on Initial Appointment or Departmental Promotion
1.	Library Clerk	01	Last Basic pay drawn in matrix as per 7 <sup>th</sup> CPC / less Pension drawn	60-64	1.Matriculation 2. Certificate in Library Science from a Recognised Institution.
2.	Assistant Librarian (Senior)	01	Last Basic pay drawn in matrix as per 7 <sup>th</sup> CPC / less Pension drawn	60-64	1. Graduate in a Science/Commerce or equivalent qualifications from recognized University. 2. Diploma in Library Science from a recognized Institute. Desirable 1. Experience of having worked as Asstt. Librarian/ Librarian in a recognized Public/Govt. Institute Department/ Office.
3.	Library Information Assistant	02	Last Basic pay drawn in matrix as per 7 <sup>th</sup> CPC / less Pension drawn	60-64	1. B.A/B.Sc/B.Com from Recognised University and 2. Bachelor of Library Science from Recognised University.
4	Librarian Attendant	03	Last Basic pay drawn in matrix as per 7 <sup>th</sup> CPC / less Pension drawn	60-64	1. Matriculate with one year experience of having worked in a well established library.
5	Social Worker	05	Last Basic pay drawn in matrix as per 7 <sup>th</sup> CPC / less Pension drawn	60-64	1.Post Graduate Diploma in Social Science from Recognised University. Desirable:- 02 Years Experience in field research work.
6	House Keeper (Boys Hostel)	03	Last Basic pay drawn in matrix as per 7 <sup>th</sup> CPC / less Pension drawn	60-64	<b>Essential</b> 1.Matriculation or equivalent qualification from a recognized Board with 03 (Three) years Experience in running hostel / canteen etc. <b>Desirable:-</b> 1. Diploma in catering and Hotel management from a recognised institution with 2 years experience of having worked in a Hotel or Mess as House Keeper. 2. Preference will be given to those having vast experience in the Establishment/Administration for more than 10 years

7.	House Keeper (Girl Hostel)	01	Last Basic pay drawn in matrix as per 7 <sup>th</sup> CPC / less Pension drawn	60-64	<u>Essential</u> 1. Matriculation or equivalent qualification from a recognized Board with 03 (Three) years Experience in running hostel / canteen etc. <u>Desirable:-</u> 1. Diploma in catering and Hotel management from a recognised institution with 2 years experience of having worked in a Hotel or Mess as House Keeper. 2. Preference will be given to those having vast experience in the Establishment/Administration for more than 10 years  Note:- Only Women Candidate can apply
8.	Lab. Technician	17	Last Basic pay drawn in matrix as per 7 <sup>th</sup> CPC / less Pension drawn	60-64	1. Matriculation or its equivalent qualification from a recognized Board. 2. Diploma in Medical Lab. Technology from a recognized Institution. 3. 02 years experience as a Lab. Assistant in any of these group of laboratories.  OR 1 Degree in Science with 02 years experience as a Lab. Assistant in any of these group of laboratories
9	Lab Attendant	40	Last Basic pay drawn in matrix as per 7 <sup>th</sup> CPC / less Pension drawn	60-64	1. Matriculate/higher secondary/senior secondary (10+2) with Science or Equivalent.
10	Technical Assistant (Lab Group)	15	Last Basic pay drawn in matrix as per 7 <sup>th</sup> CPC / less Pension drawn	60-64	1. Matriculation/Hr. Secondary/Sr. Secondary with science. 2. Diploma in Medical Lab. Technology from a recognized Institution. 03 years experience as a Lab. Technician in any of these group of laboratories.
11. (a)	Technical Supervisor	Total :- 08	Last Basic pay drawn in matrix as per 7 <sup>th</sup> CPC / less Pension drawn	60-64	1. B. Sc. (Medical Lab. Technology) with 03 years experience as Technical Assistant in any of the group of these laboratories of Medical Institution/Hospital  OR 1. Matriculation/Hr. Secondary/Sr. Secondary with science. 2. Diploma in Medical Lab. Technology from a recognised Institution. 03 Years experience as a Technical Assistant in any of the group of these.
11 (b)	Technical Supervisor (Radiology)		Last Basic pay drawn in matrix as per 7 <sup>th</sup> CPC / less Pension drawn	60-64	<u>Essential</u> 1. F.Sc./Hr. Secondary with science or equivalent with certificates/diploma in Radiography. 2. Ten years experience in Radiography out of which atleast 03 years experience as a Technical Assistant (Radiography) in grade of Rs. 425-700 in a medical college/teaching Hospital. <u>Desirable:</u> 1. 03 years experience of teaching to the Radiographer trainees.
12	Staff Nurse	06	Last Basic pay drawn in matrix as per 7 <sup>th</sup> CPC / less Pension drawn	60-64	1. Matriculation or its equivalent. 2. "A" grade certificate in Nursing from a recognized institution. 3. Certificate in Midwifery (should be able to speak Hindustani fluently)

13	Auxiliary Nurse/Midwife	02	Last Basic pay drawn in matrix as per 7 <sup>th</sup> CPC / less Pension drawn	60-64	1. Matric Passed from a recognized University/Board or equivalent. 2. Qualified Midwife registered with Nursing Council of Delhi as Auxilliary Nurse/ Midwife.
14.	Post Mortam Assistant	01	Last Basic pay drawn in matrix as per 7 <sup>th</sup> CPC / less Pension drawn	60-64	1.Matriculate. 2.Two years experience in Post-Mortam Work. 3.Diploma in first Aid.
15.	Audiometric Assistant	01	Last Basic pay drawn in matrix as per 7 <sup>th</sup> CPC / less Pension drawn	60-64	1.Higher Secondary with Sec. Or its equivalent from a recognized University/Board. 2.Certificate/Diploma in Audiology.  DESIRABLE 1. One year experience of Working in recognized Institution as Audiometric Technician/Assistant. 2. Experience in Speech Therapy.
16	Security Officer	01	Last Basic pay drawn in matrix as per 7 <sup>th</sup> CPC / less Pension drawn	60-64	
17	Store Keeper	07	Last Basic pay drawn in matrix as per 7 <sup>th</sup> CPC / less Pension drawn	60-64	

1. The DEAN, MAMC reserves the right of any amendment, cancellation and changes of this advertisement in whole or in part with or without assigning any reason.
2. The Employment will be purely contractual in nature and may be terminated without any reasons thereof.
3. The engagement of the officials may be initially for a period of 01 year at a time which may be extended up to the age of 65 years, whichever is earlier subject to the satisfactory performance.
4. The Official having working knowledge of Computer will be preferred.
5. Recruitment Rules will be followed as per the RR's applicable to the GNCT of Delhi.

Application form and other relevant information can be viewed from our Website "[www.mamc.ac.in](http://www.mamc.ac.in)."

**How to Apply:**

The eligible and desirous candidates fulfilling educational qualification/eligibility conditions should apply in prescribed performa along with original certificates and one set of attested photocopy of the relevant documents in support of Age, Qualification, Mark sheet, copy of PPO and pension book etc. and two passport size photographs . No TA/DA will be paid to the candidates. In case of any legal dispute the jurisdiction of court will be Delhi/New Delhi.

  
(RAJESH KUMAR)

ADMIN OFFICER



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1. Name :
2. Father's Name :
3. Post held on the day of Retirement :
4. Pay Drawn on date of Retirement :
5. Gross Pay/Pay Matrix Level (Pay Slip) :
6. Date of Birth :
7. Initial date of Appointment & Post Held :
8. Date of Retirement(superannuation) or  
Voluntary Retired(Enclose Copy) :
9. Whether re-employed earlier (Deptt Name) :
10. Educational Qualification(Enclose Copy) :
11. Technical Qualification(Enclose Copy) :
12. Experience Details :
13. Pension Drawn :
14. Whether any penalty under CCS(CCA) 1965 was ever imposed  
/Departmental Proceeding Pending :  
If yes, Details :

I do hereby declare that all the above given information are true to best of my knowledge. At any time the information is found incorrect I will be liable to be disengaged from re-employment with or without assigning any reason thereof.

Mere submission of my application will not confer any right to claim on the sanctioned vacant post.

**(Signature of the Candidate)**

**Enclosed:-**

1. Self attested photocopies of relevant documents/certificates
2. Experience certificate, if any.