

List of Documents to be submitted in the same serial as mentioned below in One Photocopy Set (Self Attested) along with the Original Set.

1. Printout of Registration Form of Faculty of Medical Sciences, University of Delhi for (MBBS) Course-2021.
2. Allotment Letter issued by MCC for 85% Delhi Quota or 15 % All India Quota.
3. Provisional Admission Registration cum fees slip.
4. NEET-2021 Examination Roll No & Admit Card.
5. NEET-2021 Result (Score Card).
6. Latest Certificate from Principal of the School on prescribed Performa available at faculty website www.fmssc.ac.in (For 85% Delhi Quota).
7. Matriculation or equivalent certificate showing date of birth.
8. 11th & (10+2) Class Mark Sheet.
9. Certificate of having passed 12th Class Examination.
10. Character Certificate prescribed by CBSE issued by the Principle of School last attended or from any Gazetted Officer.
11. Schedule Caste/Schedule Tribe certificate as described in clause 3A of Prospectus, if applicable **(Two (02) Copies)**
12. Father's SC/ST Certificate.
13. Persons with Disabilities (PWD) Certificate as prescribed in clause 3C of Prospectus, if applicable
14. Entitlement Certificate for CWWAPP category as described in clause 3E of Prospectus, if applicable.
15. OBC certificate as described in clause 3B of Prospectus, if applicable. **(Two (02) Copies)**
16. Non-Creamy layer Certificate and OBC caste Certificate as per the central list for OBC's. **(The Non-Creamy Layer Certificate should be issued on or after 01.04.2021) (Two (02) Copies).**
17. Father's and Mother's (If working) Income Certificate of OBC Candidates / Form-16.
18. Affidavit in stamp paper of Rs. 10/- if there is a gap of six months or more from the last college / school attended.
19. Two (02) Passport Size recent Color Photographs.
20. Two (02) Post-Card Size recent Color Photographs mentioning Name and Date in the front side.
21. Copy of Address Proof /Aadhar Card.
22. Security Bond on stamp paper of Rs. 100/- (as prescribed proforma).
23. Anti Raging Affidavit (Both from the student and parent) (i.e submitted through online) website for submission affidavit are:- <http://www.amanmovement.org/>. <https://antiragging.in/>
24. Two (02) copies of SC/ST/OBC/EWS Certificate of student separately.

TO BE TYPED ON A NON-JUDICIAL STAMP PAPER OF RS. 100/-
(RUPEES ONE HUNDRED ONLY), DULY ATTESTED BY NOTARY PUBLIC
SURETY BOND FOR MBBS/BDS COURSES

1. In pursuance of my undertaking given on _____ this Surety Bond, herein after called the Bond, is executed at _____ on this _____ day of _____ 2021 by Mr./Ms. _____ son /daughter of _____, hereinafter called the student, admitted in _____ course; hereafter the course, at _____, hereafter the college, in favour of the Registrar, University of Delhi and the Principal/ Dean/ Director of _____.

(Name of the college)
2. Whereas the student has applied and has been admitted in course, a Under-Graduate Medical Course, being conducted by the University of Delhi.
3. Whereas on the basis of the merit, the student was offered MBBS/BDS courses available at the time of his/her counselling and he/ she has been admitted in the course at the College/Institution with the understanding and subject to the undertaking that the student shall undergo the course on full time and regular basis and shall maintain the required standard of performance and shall not indulge any act of indiscipline/ misconduct.
4. The student has, therefore, agreed to be liable and bound to pay a sum of Rs 3.0 lakhs/- only (Rupees Three lakhs only) to the College/Institution, in the following circumstances:
 - a. If a student surrenders seat in violation of MCC rules/instructions, after joining the allotted institution.
 - b. If a student does not join the course at the allotted institution after allotment of seat in the Stray Round counselling.
 - c. If the student leaves the courses before its completion.
 - d. If the admission/registration of the student is cancelled/terminated by the University on account of unsatisfactory performance/misconduct /indiscipline.
5. Whereas the student undertakes that till the entire SURETY amount Rs 3.0 lakhs/- only (Rupees Three lakhs only) is paid, the College/Institution/ or the University of Delhi shall have the right retain all original certificates submitted by the student at the time of admission and thereafter and also refuse to issue any certificate with regard to the course of study or dealings as a student.

6. Whereas on my request Mr./Ms. _____ son of/ daughter of _____ resident of _____ and Mr./Ms. _____ son of/ daughter of _____ resident of _____

Phone/Mobile No. _____ have agreed to stand as surety, severally and jointly, for me for the payment of the said amount.

Signature of Natural Guardian/Father of the student (in case of Minor)

Signature of the student
Name(in full) _____
Aadhaar No.

That I _____ son of/ daughter of _____ resident of _____

the student aforesaid, acknowledge my indebtedness to the Registrar, University of Delhi and the Principal/ Dean/ Director of _____ to a sum of Rs 3.0 lakhs/ only (Rupees Three lakhs only), which I hereby promise to pay, on demand to the college.

Signature of Natural Guardian/Father of the student (in case of Minor)

Signature of the student
Name(in full) _____
Aadhaar No.

(TO BE FILLED BY TWO SURETIES)

(1.) In consideration of the Surety Bond executed by the student (Mr. /Ms. _____ Son of/ daughter of _____ resident of _____ in favour of the Registrar, University of Delhi and the Principal/ Dean/ Director of _____ for a sum of Rs.3.0 lakhs/- only (Rupees Three lakhs only), I _____ hereby stand as surety, jointly and severally, for the payment of the said amount on the terms mentioned above. In case the student fails to pay on demand a sum of Rs.3.0 lakhs/- only (Rupees

Three lakhs only), I, the said surety, shall, without any objection, pay the said due amount to the College/Hospital/Institution, on demand.

I the said surety do solemnly affirm that I am solvent to the extent of the amount of surety and I have been regularly filing income tax return.

Signature
(i) Name of the Surety.....

Present Address:
.....Pin.....

Permanent Address:.....
.....Pin.....

Aadhaar No.:

Mobile No.:

(2.)In consideration of the bond executed by the student (Mr. /Ms.
..... Son of/ daughter of

..... resident of in favour of
the Registrar, University of Delhi and the Principal/ Dean/ Director of
..... for a sum of
Rs.3.0 lakhs/- only (Rupees Three lakhs only), I
..... hereby stand as surety, jointly and
severally, for the payment of the said amount on the terms mentioned above. In
case the student fails to pay on demand a sum of Rs.3.0 lakhs/- only (Rupees
Three lakhs only), I, the said surety, shall without any objection pay the said due
amount to the College/Institution, on demand.

I the said surety do solemnly affirm that I am solvent to the extent of the amount
of surety and I have been regularly filing income tax return.

Signature
(ii) Name of the Surety.....

Present Address:
.....Pin.....

Permanent Address:.....
.....Pin.....

Aadhaar No.:

Mobile No.:

- Contact details of officials/staff handling admission process : 011-23239271(Ex.115)
- Venue of Reporting(Physical) : Room No.112 (Boys Common Room), Academic Section, Administrative Block, MAMC.
- Timing/Schedule : 10.00 A.M. to 4.00 P.M.

INSTRUCTIONS FOR CANDIDATES ALLOTTED MBBS SEAT AT MAMC, NEW DELHI

1. Candidates are requested to carefully read and follow the instructions given in the allotment letter.
2. Those candidates allotted to MAMC, are requested to visit the following website: www.fmsh.ac.in, and carefully go through the Bulletin of Information, 2021 provided, and thereafter register themselves through the registration link provided. They are required to pay a registration fee specified in the bulletin and the fees for the first academic year.
3. In addition to registration, candidates allotted to MAMC, New Delhi, are required to visit the MAMC website (www.mamc.ac.in), where additional instructions for admission have been provided home page in under the **News & Events and Academic/Admin Info** of the website.
4. The surety bond (year mentioned maybe changed from 2021 to 2022) maybe issued from the concerned authorities in the candidates' hometown/state and a scanned copy of it must be mailed along with other documents.
5. At the time of physical reporting, the candidate is required to submit printouts of the registration form and allotment letter, original certificates, and 2 sets of self-attested copies of the original certificates.
6. RTPCR/RAT report is mandatory for physical reporting, valid for 72 hours.

CONTACT US:

MCC CALL CENTRE:

Phone No. : 0120-4073500

TOLL FREE NUMBER : 1800 102 7637

Please contact the above numbers for Queries related to Counseling.

**Please note that all queries will be answered during Call centre timings only
i.e 9:00 AM to 8:30 PM**

MCC:

E-mail : adgme@nic.in (Only for Administrative Queries)

**E-mail : financemcc@lifecarehll.com (Only for Queries regarding Finance /
Accounts / Refund related matters of online counselling NEET UG)**

Note: All the emails must be sent to the respective email IDs for respective queries / grievances only and any email sent to any other email ID other than the concerned email IDs would not be considered in any case. Also, mails will be answered during office hours only i.e 10:00 AM to 6:00 PM.

All the admissions made online will be deemed provisional, and will be considered final only verification of documents at the time of physical joining and Medical Fitness at the college.

Email ID for online admission : ugadmission.mamc2021@gmail.com.