



6th Advance Course in Medical Education (ACME)
National Medical Commission Nodal Centre for Faculty Development
Department of Medical Education
Maulana Azad Medical College, New Delhi

19th to 23rd August, 2026 (first contact session)

Last date of application submission: 15th May, 2026

Eligibility:

- Full time faculty members (Assistant Professor or above, as per NMC regulations) with at least 3 years teaching experience (senior resident/tutor/demonstrator period will not be considered)
- Successful completion of RBCW/BCME.

Application procedure:

- The application form can be downloaded from the website <https://mamc.delhi.gov.in>
- Completed application form (hard copy) to be submitted to Department of Medical Education, Room No 317 (Third Floor, Above Dean office). Maulana Azad Medical College, Bahadur Shah Zafar Marg, New Delhi 110002
- Nomination to be forwarded by MEU coordinator/RC convener and Principal/Dean of the college.
- RBCW/BCME completion certificate to be attached with the application form, failing which the application will be rejected.
- Assistant Professors to send the experience certificate failing which application will be rejected.
- Kindly read all regulations and instructions on NMC website before applying. Can be accessed by the given QR code
- Nodal centre will not entertain queries related to non-selection.
- Submitting application does not guarantee selection. Selection will be intimated by email

Course Details:

- Thirty seats are available for this session.
- Course fee : Rs. 18,972/- (including applicable GST) to be paid within 7 days of receipt of letter intimating the selection. If not paid, name will be deleted without any further notice. Account name: DEPT OF MED EDU MAMC, Canara Bank A/C number 90682010113341, Branch name: MAMC Delhi, IFSC code CNRB0019068. This does not include travel and stay. Course material, working lunch and tea will be provided.



Mandatory course requirements:

- Full time attendance at two on-site sessions of 5 and 3 days respectively.
- Timely submission of the participant's final project proposal.
- Participation in the online discussions with a minimum of two academic posts per week.
- Moderation of a discussion under faculty guidance for the allotted topic.
- Record keeping of the discussions as allotted.
- Summarizing the discussions as allotted.
- Presentation of completed project work as a poster.
- Attending one day of BCME as an observer.

APPLICATION FORM

NMC-ADVANCE COURSE IN MEDICAL EDUCATION (ACME)

**National Medical Commission Nodal Center for Faculty Development
Maulana Azad Medical College, New Delhi**

Affix passport size
photo

Course dates: First contact session, 19th-23rd August, 2026
Last Date for receipt of hard copies: 15th May, 2026

1. Name
2. Academic Designation & dept.
3. Institution..... Govt./Private
4. Date and year of joining in institute:
5. Is institute is recognized by MCI/NMC: Yes/No
6. Qualifications:
7. Medical Council name and registration number: -----
8. Teaching experience in years in faculty position, assistant prof. onwards-----
 - a. (If Assistant professor... certificate of teaching experience must be attached)
 - b. Date of first joining as assistant prof. (full time):
9. Date of birth/Age: ----- Gender: M /F
10. rBCW/BCME attended at:
 - a. Dates
 - Approved by MCI/NMC: Yes/No

11. Any other training in medical edu.

12. Are you a member of MEU of your college? (DOME if NC/RC) Y/N

a. If yes, Designation: Coordinator/Member since

b. (If yes, submit approved list of MEU with training details)

13. Are you a member of curriculum committee of your college? Y/N

a. (If yes, submit approved list of CC with training details)

14. Contact details:

a. Address with pin code

.....

.....

b. Email :

c. Telephone: Mobile:

15. Why do you want to apply for this course. Please write in 150 words

16. After attending the course, what changes do you want to make in medical education in your institution. Please write in about 150 words.

17. Please submit a curriculum innovation project proposal on the given headings
(Applications without project will not be entertained). The participants need to carry out this project in the next 5 months at their institutes (doable part initially). If selected, this proposal will be discussed and further refined during the first contact session.

1. Title of project
2. Why is the idea necessary
3. Brief literature review (200 words)
4. Methodology
5. How will you measure the outcomes
6. What will happen after 5 years if this innovation is implemented

18. Has the project been discussed in MEU (DOME in case of NC/RC)Yes/No

a. With Principal/Dean Yes/No

19. If any of the above points (1-17) is not marked Y/N or information is not filled, the application will not be considered. No reminder/communication will be sent for incomplete applications.

Declaration

- I have understood that this course is of 6 months duration, which includes two contact sessions at the Nodal Center and an online learning phase of 5 ½ months using email/other online channels. I agree to complete the mandatory requirements for the course as given below:

Mandatory course requirements

- Attendance at two onsite sessions of 5 and 3 days each
- Timely submission of the participant's final project proposal final project report, final poster and e-portfolio
- Participation in the online discussions with a minimum of two academic posts per week
- Moderation of a discussion under faculty guidance during the allotted topic
- -Record keeping of the discussions as allotted
- Summarizing the discussions as allotted
- Presentation of completed project work
- Attending BCME (one day)

- I have also understood that my performance in all the components will be monitored by the faculty and/or NMC Monitoring committee. I will need to repeat one or more requirements of the program if I fail to show a satisfactory performance in any of the above-mentioned mandatory requirements within a specified time as provided.
- There will be no refund of fee for any reason after selection. If I fail to complete the program within a period of 12 months from the date of my enrollment, I will not be able to enroll for the program again at any of the Nodal Centers of NMC in India for the duration as decided by NMC.
- If selected for the course, I will sign the necessary undertaking. I will be able to start the course only after submission of the undertaking duly signed by me and the Principal/Dean.
- If I join a different college (MCI/NMC recognized) during the period of the course, I will inform this to the Convener of the Nodal Center and submit a fresh undertaking duly signed by the Principal of the new college. If I do not inform and submit required documents within a month of change, my course will be terminated.
- I confirm my commitment to contribute to Medical Education.
- I have read and discussed guidelines and requirements of the course with MEU coordinator/RC convener & Principal. I understand that applying for course does not guarantee selection. In case of non-selection, I will not send any direct communication/messages to Nodal center for asking reasons, but will discuss to improve my application with MEU coordinator/NC, RC convener.
- Change in dates of course due to NMC approval will be acceptable to me.

Name

Signature

Date

Forwarded by MEU Coordinator/NC, RC Convener

(I have read & discussed application with Principal & applicant):

Name

Signature

Date

Recommendations by Principal

- Dr. working as.....in the department of on a full time post since.....is nominated for the Advance Course in Medical Education Course at NMC Nodal Center, Maulana Azad medical College.
- The nomination has been discussed with MEU coordinator/NC, RC convener based on regulations including priority training of MEU/CC members and training of 30% faculty of college spread over specialties.
- A list of college faculty trained/undergoing ACME is enclosed*.
- The details provided by the applicant in the application form are correct as per our records. He will be relieved, if selected, to participate in both contact sessions and other required activities.
- The institution and participant agree by the NMC criteria on mandatory participation, during on-site and on-line sessions, and also agree that in cases of default, the participant will not be called for second session and will not be given Certificate of Participation/completion.

Name of Principal:

Signature of Principal

Date:

Office Stamp

Contact details of the Principal:

Email:

Tel:

* The List of ACME trained/undergoing/ not completed					
S no	Name	Department	ACME batch & name of nodal centre	Certificate received / completed/ not completed	MEU coordinator/MEU member/CC member

Add rows as needed. The above list must be signed by MEU coordinator/NC/RC Convener and Principal

Important information

- Applicant must have a working knowledge of MS Word, PowerPoint and Excel.
- Form will not be accepted without registration fee, copy of certificate of approved rBCW/BCME & experience certificate (if assistant prof).
- Registration fee details are available on NMC website.
- No refund shall be entertained if cancellation request is received after selection.
- Applicant to ensure that all items in check list are done (and marked Yes). If “No” then application will be rejected.

Checklist

rBCW/BCME	Yes/ no
All rows/ boxes filled	Yes/ no
Signatures	Yes/ no
List of ACME trained	Yes/ no
Curriculum innovation project proposal	Yes/ no
Application discussed	Yes/ no
Experience certificate (only for AP)	Yes/ no
Transaction receipt of online payment attached	Yes/ no