

GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
MAULANA AZAD MEDICAL COLLEGE
2, Bahadur Shah Zafar Marg, New Delhi-110002
(Academic Section)

No. 403(65)/Protocol/2023/MC(ACA)/ 45

Date: 30.11.2023

CIRCULAR

Protocol Submission and Presentation (Batch 2023- 2026)

Protocol presentation of PG students of Batch 2023-2026 will be started/ scheduled from 7th February 2024 onwards for 6 working days, in 2 parallel sessions starting at 10 A.M. sharp.

Detail of **Protocol Submission** is given below:

- Three hard copies are to be submitted to Academic Section upto **2nd February, 2024.**
- Soft copies of all protocols of each department are to be submitted in a pendrive alongwith the copy of the chalan of Rs. 250/- (to be deposited in favour of Dean, MAMC in Canara Bank, MAMC as Protocol Fee) latest by **04:00 P.M. of 02.02.2024** to the office of the Registrar Academic.

Detail of **Protocol Presentation** schedule is given below:

- **Date:** 7th February 2024 onwards
- **Time:** 10:00 A.M. onwards, with lunch break in between.
Time and duration of break to be decided by the concerned Committee
- **Sessions:** Two parallel sessions each day, Session I & Session II, will be held

The final completed protocols with corrections (6 copies) with signatures of concerned HOD, Supervisor, Co-supervisor(s), Co-investigating Departments and other members associated with the protocol, have to be submitted in the Office of Department of Community Medicine, along with the duly filled reply template which will be provided, **within 3 days** of presentation for each department.

Final protocols for forwarding to the University will not be accepted in the Academic Section, MAMC, after 21st February 2024.

All Departments should ensure that Supervisors and Co-Supervisors are recognized as PG Supervisors/Co-Supervisors respectively, of Delhi University.

Copy forwarded for information and necessary action to:-

1. The Asstt. Registrar (Medical), Faculty of Medical Sciences, University of Delhi, Delhi-7.
2. The Director, GIPMER, New Delhi.
3. The Director, GNEC, New Delhi.
4. The Heads of Departments, MAM College, New Delhi.
5. Dr. Bratati Banerjee, Director Professor (Community Medicine), Member Secretary, Protocol Committee.
6. Dr. Shalini Chawla, Director Professor (Pharmacology), Member Secretary, Institutional Ethics Committee, MAMC.
7. Mr. Prince, I AN & Server In-Charge, to mail the circular to all Faculty of MAMC, LNH & GIPMER and upload the same on college web site.
8. P.S. to Dean MAMC.
9. Notice Board.

DEAN (MAMC)
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