

9/30/24

**Government of National Territory of Delhi
Maulana Azad Medical College
2-BSZ Marg, New Delhi- 110002**

HBCR project

Applications are invited for the following post in Hospital Based Cancer Registry (HBCR) project, funded by NCDIR-ICMR, Ministry of Health and Family Welfare, Government of India under Principal Investigator, HBCR, MAMC.

Date for written test + Interview is **30th September 2024** at Room no- 114, Department of Radiotherapy, MAMC at 9:30 A.M.

S. No	Name of Post	Vacancy	Essential qualification	Desirable qualification	Age	Monthly salary
1.	Data Entry Operator	01	03 years graduate degree from a recognized university with knowledge of data entry work. Ability to work with Microsoft Office Suite Applications (MS Word, MS Excel, etc.)	Basic Knowledge of computer and computer based applications. Typing Speed of 35 words per minute in English on Computer. Work experience from any reputed institute/government institution	Not exceeding 28 years	Rs 18000/-

Terms and Conditions:

1. The above posts will be filled purely on temporary basis subject to yearly renewal, co-terminus with project and the candidate will have NO right to claim for permanent employment under NCDIR/NCRP/ICMR or for continuation of his/her services in any other project
2. No benefit of Provident fund, Leave Travel concession, Medical claim, any other fringe benefits will be considered, since posts are purely on temporary basis.
3. No TA/DA will be paid for attending the interview.
4. There is no provision for providing govt. accommodation inside or outside the campus.
5. Employment would be subject to yearly renewal after assessment and can be terminated after giving one month prior notice.
6. Those interested should apply on plain paper and via email with their bio data, contact details and names of two referees (telephone number/ Email) to PI-HBCR Department of Radiotherapy, MAMC. Eligible candidates are advised to bring CV along with Xerox copy (2 sets) of all the certificates along with **original** certificates.
7. Leaves will be as per rules and regulations permitted by MAMC, New Delhi for contractual positions.
8. Last date for receipt of hard copy of the application along with CV and self attested copies of certificate of educational qualifications, professional experience and letter of recommendation from 02 referees is **5th September 2024**.
9. Applications may be sent to PI-HBCR, Room Num 124, Department of Radiotherapy, Maulana Azad Medical College, 2 BSZ Marg, New Delhi-2. Soft copy of the application to be sent to the following email address: hbcrc.mamc@gmail.com

Copy to:

In-Charge Data Centre to upload the notice on MAMC website
All Notice boards
Heads of premier medical institutes of India

PI-HBCR

