



Delhi Tourism & Transportation Development Corporation Limited

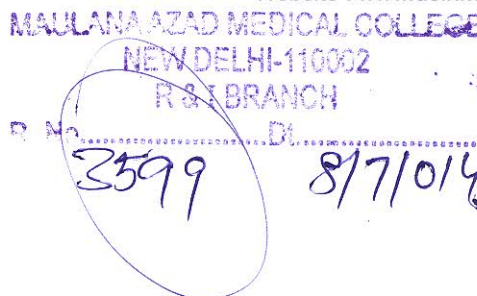
(A Government Undertaking)

TRAVEL DIVISION

A-3/4, IIIrd Floor, Emporia Building,
Baba Kharak Singh Marg,
Connaught Place, New Delhi-110001
Phone : 91-11-23346294, 23346295
Fax : 91-11-23340416
E-mail: delhitourism_travel@yahoo.co.in
Website : www.delhitourism.gov.in

DO. No: TRVL/5490/DTTDC/96-97

Dated: 07 Jul 2014



Dr. Deepak K Tempe
Dean
Maulana Azad Medical College
Bahadur Shah Zafar Marg
New Delhi -110002

Sub: Purchase of Domestic/International Air Tickets/Package Tour and Foreign exchange through DTTDC.

Sir,

Delhi Tourism & Transportation Development Corporation Ltd. (DTTDC) (A Government of Delhi undertaking) has a Travel Division to offer integrated travel services to the Govt. of NCT of Delhi, its autonomous bodies and to the General public as well as various Ministries and Departments of Government of India.

The Travel Division has the Membership of IATA, TAAI & TAFI for issuing International/Domestic Air Tickets, full fledged money changer license from Reserve Bank of India for providing Foreign Exchange services. Further the division has tied up with Air India for LTC package tour to facilitate the tourists. Beside, Division also coordinates for Visas, Travel Insurance, and International hotel Bookings etc.

We would request you to kindly get in touch with DTTDC's Travel Division for availing the above facilities Since Govt. of NCT of Delhi (General Administration Department) vide their Letter no. F.16/1/2010-AC/dsfa/95-102 dated 13/01/2010 and F.16/1/2010-AC/DS III/718-723 dated 13/06/2011 (copy enclosed for ready reference) has made DTTDC its official travel agent and informed all department and autonomous bodies of Govt. of NCT of Delhi that they must utilize the service of DTTDC for purchasing domestic and International Air Tickets and for foreign exchange while on travel by air on tours or on LTC.

Sh. Naveen Khurana

M urgent

11.7.14

Registered Office : 18-A, D.D.A. Shopping Cum Office Complex, Defence Colony, New Delhi-110024
Tel : 91-11-24698431, 24697344, Fax : 91-11-24610500, 24697344



25/2
Sh. Alok, Computer Section

It is requested to kindly disseminate the information to all the divisions and all the offices to use the services of Travel Division of DTTDC for the above.

It is further to inform you that DTTDC is has recently launched an option for **ONLINE Booking for Air Tickets, LTC Tour Package , Local Tour's , Hotel Booking etc at the cheaper rates.** The Website address is www.delhitourism.gov.in.

For detailed information and further queries you may contact Mr. Rajesh Juneja, Manager (Mobile-9891939734), Travel Division, A-3/4, 3rd floor, Emporium Building, Baba Kharak Singh Marg, Connaught place, New Delhi-110001

Thanking You



Ravi Dadhich

(General Manager)

delhitourism_travel@yahoo.co.in

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI

FINANCE (Accounts) DEPARTMENT

4th Level, 'A' Wing, Delhi Secretariat; New Delhi-113

No.F.16/1/2013-AC/USfa/128-132

Dated: 21.05.2013

OFFICE MEMORANDUM


Subject : Regarding travel by Air India and purchase of air-tickets through approved agents while on domestic travel by Air on tour / LTC.

1. Attention of all the Departments of Government of NCT of Delhi is invited towards the instructions issued by the Government of India, Ministry of Finance, vide their Office Memorandum No.F.19024/1/E.IV/2005, dated March 24, 2006 and FD's O.M. of even number, dated January 13, 2010, wherein it has been stated that while on domestic travel by air on tours, the officers are permitted to have/get booking at Airlines booking counter/website of Airlines or through approved travel agents. Wherever an officer seeks to utilize the service of travel agents, it should be limited to M/s Balmer Lawrie & Company and M/s Ashok Travels and Tours. Government of NCT of Delhi has also approved DTTDC as an authorized agency for booking air-tickets while on official tour.

2. Further, attention of all departments of Govt. of NCT of Delhi is invited to the Govt. of India, Ministry of Finance, Department of Expenditure's O.M. dated 16-9-2010, wherein guidelines were issued for purchase of air tickets and travel by Air India while availing LTC and on official tours.

3. A number of references are being received in Finance Department to relax the provisions with regard to purchase of domestic travel air tickets from other than authorized agencies, as mentioned in para 1 and for LTC travel for airlines other than by Air India.

4. In view of number of such cases being referred to Finance Department, it is reiterated that all the Officers / Officials should follow the above said guidelines while availing LTC and performing journeys on official tours. Henceforth, Finance Department will not consider any proposal for relaxation on travel by Airlines other than Air India and with regard to booking of air tickets from agencies other than approved agencies.

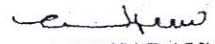

(AMIT YADAV)
SECRETARY (Finance)
Telephone No: 22392132

No.F.16/1/2013-AC/USfa/128-132

Dated 21.05.2013

Copy forwarded to the following for information and necessary action:

1. All Pr. Secretaries/Secretaries/Special/Addl./Joint Secretaries/HODs/Deputy Secretaries/Under Secretaries of Government of NCT of Delhi
2. Heads of all Autonomous /Grant-in-Aid Institutions /Local Bodies of Govt. of NCT of Delhi.
3. Controller of Accounts, Pr. Accounts Office, Vikas Bhawan, New Delhi.
4. Controller of Accounts, Dte. Of Audit, Govt. of Delhi.
- ✓ 5. Website of Finance Department / Guard file.


(AMIT YADAV)
SECRETARY (Finance)