



**REMINDER- I**

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**MAULANA AZAD MEDICAL COLLEGE**  
**BAHADUR SHAH ZAFAR MARG: NEW DELHI**  
**(PLANNING BRANCH) PHONE: 23215324**  
**Email: [plgofficer.mamc@gmail.com](mailto:plgofficer.mamc@gmail.com)**

No.F.1(384)/MC/Plg./2024-25/ 925-26

Dated: 11 January, 2024

To,

All HOD's  
MAM College  
New Delhi-110002

**Subject: Proposals for Research Activities (Thesis/Studies) undertaken by PG/DM/MCH Students (Batch- 2023) from the state funds under the scheme "Stg. of Medical Research" during F.Y. 2024-25.**

Sir/Madam,

As you are aware that Research Activities (Thesis/Studies) are being undertaken by PG/DM/MCH Students of different Department of the college from the State Funds under the Scheme "Stg. of Medical Research" after obtaining the necessary sanction from Planning/Finance Department, Govt. of NCT of Delhi.


In this regard, it is stated that this office had requested all the departments vide letter dated 27.12.2023 to submit their proposal if any, latest by 05.01.2024 so that a consolidated proposal of the college could be sent in time for obtaining the necessary Administrative Approval and Expenditure Sanction of Planning /Finance Department. But till date very few proposal from PG/DM/MCH students has been received to this branch.

You are once again requested to kindly send the proposal of your department to Planning Branch latest by 15.01.2024 according to Guidelines issued vide office order dated 21.09.2020 and complete as per checklist Annexure.

Encl:

3. Guidelines office order dated 21.09.2020
4. Checklist (Annexure-I)

Yours faithfully,

  
(NARESH KUMAR)  
Planning Officer

Copy to:

1. Incharge, LAN & Server, with the request to upload on the website of MAM College & email to all HOD's. (as per list)



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No.F.1(384)/MC/Plg./2024-25/ 25157-59 Dated: 27 December, 2023

To,

All HOD's  
MAM College  
New Delhi-110002

**Subject:** Proposals for Research Activities (Thesis/Studies) undertaken by PG/DM/MCH Students (Batch- 2023) from the state funds under the scheme "Stg. of Medical Research" during F.Y. 2024-25.

Sir/Madam,

As you are aware that Research Activities (Thesis/Studies) are being undertaken by PG/DM/MCH Students of different Department of the college from the State Funds under the Scheme "Stg. of Medical Research" after obtaining the necessary sanction from Planning/Finance Department, Govt. of NCT of Delhi.

It is, therefore, requested that if there is any proposal for the Research Activities (Thesis/Studies) proposed to be undertaken by PG/DM/MCH Students of your Department during financial year 2024-25, the same may be submitted to Planning Branch on or before **05.01.2023**, so that a consolidated proposal of the college could be sent timely for obtaining the necessary Administrative Approval and Expenditure Sanction of Planning /Finance Department, Govt. of NCT of Delhi.

Further, the proposal should be in accordance with the guidelines issued vide office order dated 21.09.2020 and as per checklist (copy enclosed).

HODs are further requested to inform the Protocol Committee regarding Research Activities (Thesis/Studies) which are proposed to be undertaken by the PG/DM/MCH students (Batch 2023) this year from the state funds under the scheme "Stg. of Medical Research" in order to enable this branch to apprise the Screening Committee of Research Activities (Thesis/Studies), before sending the consolidated proposal of the college for the approval of the Competent Authority of Govt. of NCT of Delhi.

It would be highly appreciated, if the proposal from your department, if any, may be sent to Planning Branch latest by **05.01.2023**.

Encl:

1. Guidelines office order dated 21.09.2020
2. Checklist (Annexure-I)

Yours faithfully,

(KAMAL GAUTAM)  
Assistant Director (Plg.)

O/L



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**Copy to:-**

1. PS to Dean, MAMC
2. All members of Screening Committee of Research Activities (Thesis/Study).
3. Incharge, LAN & Server, with the request to upload on the website of MAM College & email to all HOD's.

(KAMAL GAUTAM)  
Assistant Director (Plg.)



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ANNEXURE-I

CHECK LIST FOR SUBMITTING FRESH PROPOSAL FOR UNDERTAKING RESEARCH ACTIVITIES  
(THESIS/STUDY) BY PG/DM/MCH STUDNET OF DIFFERENT DEPARTMENT OF MAMC  
(BATCH 2023)

NAME OF THE DEPARTMENT : .....

NAME OF THE STUDENT: .....

MOBILE NO:.....

E-MAIL ADDRESS: .....

<u>S. NO.</u>	<u>PARTICULARS</u>	
1	COPY OF PROTOCOL	YES /NO
2	WHETHER PROPOSAL FORWARDED BY HOD	YES /NO
3	WHETHER COPY OF APPROVAL OF INSTITUTIONAL PROTOCOL COMMITTEE (I.P.C.) ATTACHED	YES /NO
4	WHETHER INFORMED TO PROTOCOL COMMITTEE ABOUT OF RESEARCH ACTIVITIES (THESIS/STUDY) IS TO BE FUNDED FROM STATE FUNDS UNDER THE SCHEME "STRENGTHENING OF MEDICAL RESEARCH"	YES /NO
5	DETAILS OF THE ESTIMATED COST LIKELY TO BE INCURRED ON KITS & CHEMICALS QUANTITY WISE BREAKUP OF ITEMS REQUIRED (THE TOTAL COST SHOULD BE INCLUSIVE OF TAXES & WITH IN THE MAXIMUM LIMIT OF RS. 40,000/- PER STUDENT AS APPROVED BY FINANCE DEPARTMENT, GNCTD)	YES /NO
6	UNDERTAKING THAT ON COMPLETION OF PROJECT, UTILIZATION CERTIFICATE WILL BE SUBMITTED TO ACADEMIC BRANCH & PLANNING BRANCH WITH COPY OF SANCTION	YES /NO
7	ANY OTHER DETAILS DEPARTMENT WANTS TO MENTION APART FROM ABOVE	YES /NO

Signature of PG/DM/MCH Student

Countersigned by Supervisor/Co-Supervisor

Head of Department

53/c 11c

## List of HoDs & Committee Members

Sr. No.	Name of HoDs & Committee Members
1.	HOD, Anaesthesia
2.	HOD, Bio-Chemistry
3.	HOD, ENT
4.	HOD, Ophthalmology
5.	HOD, Medicine
6.	HOD, Obstetric & Gynaecology
7.	HOD, Paediatrics
8.	HOD, Pathology
9.	HOD, Physiology
10.	HOD, Radio-Diagnosis
11.	HOD, Surgery
12.	HOD, Anatomy
13.	HOD, Community Medicine
14.	HOD, Dermatology & STD
15.	HOD, Forensic Medicine
16.	HOD, Medical Education
17.	HOD, Microbiology
18.	HOD, Orthopaedics
19.	HOD, Paediatric-Surgery
20.	HOD, Pharmacology
21.	HOD, Radio-Therapy
22.	HOD, Neonatology
23.	HOD, Psychiatry
24.	HOD, Pulmonary Medicine
25.	Dr. Nita Khurana, Director Professor & HOD, Pathology, Chairperson
26.	Dr. M. M. Singh, Director Professor, PSM, Member
27.	Dr. Dinesh Kumar, Director Professor, Anatomy, Member
28.	Dr. Rajdeep Singh, Professor, Surgery, Member
29.	Dr. Amod L Borle, Assistant Professor, PSM & Purchase Officer, Member
30.	Sh. Vinay Madan, Sr. Accounts Officer, Member
31.	Sh. Naresh Kumar, Planning Officer & Member

