



GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
MAULANA AZAD MEDICAL COLLEGE  
BAHADUR SHAH ZAFAR MARG: NEW DELHI  
(PLANNING BRANCH) PHONE: 23215324  
Email: [plgofficer.mamc@gmail.com](mailto:plgofficer.mamc@gmail.com)

REMINDER

No. F. 1(360)/ MC/Plg./ 2023-24 / 3678-79

Dated: 27 Feb, 2024

To,  
All HOD'S  
MAM COLLEGE

**Subject: Inviting Proposals for Research Project to be undertaken by the faculty members for the year 2024-25 under Annual Budget**

Sir/Madam,

As you are aware that Research Projects have been undertaken by the faculty members of different departments of the college from the Revenue of Annual Budget 2024-25 under the Scheme "Stg. of Medical Research in MAMC," after obtaining the necessary sanction from Planning/Finance Department, GNCTD

In this regard, it is stated that this office had requested all the departments vide letter No. F. 1(360)/ MC/Plg / 2023-24 /2042 dated 29.01.2024 and consequent reminder of even to submit their proposal if any, latest by 10.02.2024 so that a consolidated proposal of the college could be sent in time for obtaining the necessary Administrative Approval and Expenditure Sanction of Planning /Finance Department. However, the proposal is yet to be received from the faculty members of many departments.

In this regard, the reminder is being issued with the request to kindly send the proposal of your department to Planning Branch latest by **02.03.2024** according to Guidelines issued vide office order dated 31.10.2018 and complete as per checklist Annexure (The detailed information is also available on the official website i.e <MAMC> <Administration><Planning Branch><Circular/Notices>).

No Further request will be entertained from any of the faculty members after the stipulated date i.e. **02.03.2024**.

Yours faithfully,

Encl: As above.

*Naresh Kumar*  
(NARESH KUMAR) 26/2/24  
Planning Officer

Copy to:-

- ✓ 1 Incharge, LAN & Server, with the request to upload on the website of MAM College & email to all HOD's under intimation to planning Branch

*Naresh Kumar*  
(NARESH KUMAR)  
Planning Officer  
26/2/24

**LIST OF DEPARTMENTS OF MAMC**

1.	HOD, ANAESTHESIA
2.	HOD, ANATOMY
3.	HOD, BIOCHEMISTRY
4.	HOD, E.N.T.
5.	HOD, OPHTHALMOLOGY
6.	HOD, MEDICINE
7.	HOD, OBSTETRICS & GYNAECOLOGY
8.	HOD, PAEDIATRICS
9.	HOD, PATHOLOGY
10.	HOD, PHYSIOLOGY
11.	HOD, RADIO-DIAGNOSIS
12.	HOD, SURGERY
13.	HOD, COMMUNITY MEDICINE
14.	HOD, DERMATOLOGY & STD
15.	HOD, FORENSIC MEDICINE
16.	HOD, MEDICAL EDUCATION/CME
17.	HOD, MICROBIOLOGY
18.	HOD, ORTHOPAEDICS
19.	HOD, PAEDIATRIC-SURGERY
20.	HOD, PHARMACOLOGY
21.	HOD, RADIO-THERAPY
22.	HOD, NEONATOLOGY
23.	HOD, PSYCHIATRY
24.	HOD, PULMONARY MEDICINE
25.	HOD, GNEC
26.	Incharge, PGMET CELL
27.	Planning Officer, MAMC