

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI MAULANA AZAD MEDICAL COLLEGE BAHADUR SHAH ZAFAR MARG: NEW DELHI (PLANNING BRANCH) PHONE: 23215324

Email: plgofficer.mamc@gmail.com

Subject: Revised Estimates 2024-25 and Budget Estimates 2025-26

This is in reference to email dated 13.09 2024 on the subject cited above vide which you are requested to workout the requirements of funds on realistic bases in respect of schemes/sub-schemes and major heads being implemented by your department in r/o Revised Estimates 2024-25 and Budget Estimates 2025-26 in the enclosed prescribed format and sent it to this branch on or before 23.09.2024. So that this branch may able to compile & prepare the Revised Estimate 2024-25 and Budget Estimate 2025-26 in respect of MAMC for onward transmission to H&FW/Finance/Planning Department in time, keeping in view that:

- 1. The Revised Estimate 2024-25 should be proposed on the basis of expenditure to be incurred upto March 2025 with proper reason/justification under the scheme/sub-schemes & major heads.
- 2. The Budget Estimates for the year 2025-26 should be based on the expenditure expected to be incurred in next financial year with physical targets for 2025-26 under the scheme/sub-schemes & major heads.
- 3. The wide variations between Budget Estimates 2024-25 and Revised Estimates 2024-25 and Budget Estimates 2025-26 should be explained in detail and supported by adequate data. The reasons for variations should be specific and not general in nature like based on actual minor variations, based on trends etc.
- 4. Prescribed proforma should be filled and duly signed & stamped with Scheme HOD/Implementing Officer.
- 5. If no budget demand is received from your branch, Revised Estimates 2024-25 and Budget Estimates 2025-26 will be formulated/regularized as per expenditure. No demand will entertained/accepted after 23.09.2024.

This may be treated as Most Urgent

Encl.: As above

Your faithfully

(KAMAL GAUTAM) Assistant Director (Plg.) MAMC

1. As per List Attached

U. O. No. F.1(438)/MC/Plg./2024-25/2/3 Copy to:

Dated:

/09/2024

IT Incharge, Data Centre, MAMC with the request to sent the letter through email to all concerned (list attached) and upload the letter on MAMC website.



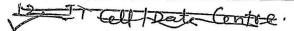
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(PLANNING BRANCH) PHONE: 23215324

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List of HOD/Branch incharge

S.No	HOD/Branch Incharge
1	A.O. Co ordination, MAMC
2	A.O. Estate, MAMC
3	Sr. Account Officer, MAMC
4	Purchase Officer, MAMC
5	Incharge IVF & Reproductive Centre, MAMC
6	HOD Forensic Science, MAMC
7	HOD Pediatric/Incharge CDC, MAMC
8	HOD /Incharge Advanced Virology Laboratory in Microbiology, MAMC
9	Incharge IT Cell/Data Centre, MAMC
10	Dr. Mukta Mantan, Prof. Peadiatric & Incharge Library, MAMC
11	Registrar Academic , MAMC



Proforma for Formulation of Revised Estimates 2024-25 and Budget Estimates 2025-26

(Amount in Rs. Lakh)

	78					-				r		
7.1	7	6	5	4	ယ	2	-		Ξ		No.	Š
Motor Vehicles:Re-orientation of Medical Education (ROME)	Motor Vehicles	Fuels and Lubricants	Rent for Others (Office Vehicle)	Office Vehicles Expenses (OE)	Sanitation (OE)	Security (OE)	Outsource MTS (OE)	Office Expenses (OE)	(2)			Major Head/Scheme/ Sub Scheme
	421001110910051	221005105997724	221005105997718			3			(3)		oi Account	Major Head
10.00	10.00	2.40	88.00	0.00	190.00	190.00	0.00		(4)	FY:2024-25 (Rs in Lakh)	ESTIMATES (BE)	Budget
0.00	0.00	0.35	0.00	0.00	89.75	105.89	34.26	3	(5)		(Rs in Lakh)	Э.
					H. A. K. W. A. M. A. M. H. W. M.				(6)	(Rs in Lakh)	Revised Estimate 2024-25	Proposed
						2 2 3		Audika si	(7)	2025-26 (Rs in Lakh)	Estimate	Proposed
						20 m		watn	(8)	& Col. (6)	b/w Col. (4)	Reasons for
8				ECH 2001 Malerial					(9)	b/w Col.(5) & Col (7)	Variation	Reasons

Name and Signature with Stamp of the Implementing Officer/Branch Incharge/HOD
A.O. Co ordination, MAMC

Proforma for Formulation of Revised Estimates 2024-25 and Budget Estimates 2025-26

(Amount in Rs. Lakh)

6	5	4	ယ	2	_		(1)	No.
Minor Civil and Electrical Work-Addition/Alteration/ Renovation of Buildings & Bank Cum Guest House (PWD)	Rent, Rates and Taxes for Land and Buildings	Telephone/Mobiles (Paid) (OE)	Water (OE)	Solar (OE)	Electricity (OE)	Office Expenses	(2)	Major Head/Scheme/ Sub Scheme
221005105659527	221005105997714						(3)	Major Head of Account
1700.00	4.60	15.00	310.00	15.00	1586.00		(4)	Budget Estimates (BE) FY:2024-25 (Rs in Lakh)
	2.48	4.50	75.43	0.30	369.73		(5)	Expenditure incurred (Rs in Lakh) up to Month: August, 2024
							(6)	Proposed Revised Estimate 2024- 25 (Rs in Lakh)
							(7)	Proposed Budget Estimate 2025-26 (Rs in Lakh)
							(8)	Reasons for Variation b/w Col. (4)& Col. (6)
							(9)	Reasons for Variation b/w Col.(5) &Col (7)

Name and Signature with Stamp of the Implementing Officer/Branch Incharge/HOD
A.O. Estate, MAMC

Proforma for Formulation of Revised Estimates 2024-25 and Budget Estimates 2025-26

s.	Major Head/Scheme/ Sub Scheme	Major Head	Budget	Expenditure	Proposed	Prop	Proposed	77
Š			(BE) FY:2024-25	(Rs in Lakh) up to Month:	₹5 	h) Estimate th: 2024-25		Estimate 2024-25
3	(2)	(3)	(4)	(5)		(6)	-	(6)
Demand 07	d 07	The second secon						
1	Salary	221005105997701	13250.00	5597	7.49	7.49	77.49	77.49
2	Wages	221005105997702	500.00	_	148.64	48.64	48.64	48.64
	Wages (Charged)	221005105997702	0.00		0.00	0.00	0.00	0.00
LJ	Rewards	221005105997705	24.00		0.00	0.00	0.00	0.00
4	Medical Treatment	221005105997706	175.00		119.16	119.16	119.16	119.16
5	Allowances	221005105997707	13200.00	6(6065.37)65.37)65.37	065.37
6	Leave Travel Concession	221005105997708	60.00		15.50	15.50	15.50	15.50
7	Training Expenses	221005105997709	10.00	20 20 20 20 20 20 20 20 20 20 20 20 20 2	4.29	4.29	4.29	4.29
8	Domestic Travel Expenses	221005105997711	40.00		9.01	9.01	9.01	9.01
9	Office Expenses	221005105997713	3000.00	801)1.30)1.30	01.30	01.30
10	Rent, Rates and Taxes for Land and Buildings	221005105997728	4.60		2.48	2.48	2.48	2.48
11	Printing and Publication	221005105997749	30.00		11.30	11.30	11.30	11.30
12	Rent for Others	221005105997718	88.00		0.00	0.00	0.00	0.00
13	Materials and Supplies	221005105997721	800.00		406.05	406.05	406.05	406.05
14	Fuels and Lubricants	221005105997724	2.40		0.35	0.35	0.35	0.35
51	Professional Services	221005105997728	5.00	æ	0.38	0.38	0.38	0.38
91	Repair and Maintenance	221005105997729	60.00		30.80	30.80	30.80	30.80
17	Scholarships	221005105997734	0.00		0.00	0.00	0.00	0.00
18	Other Revenue Expenditure	221005105997749	40.00		12.37	12.37	12.37	12.37

	34	Den		33	32	31	30	29	28	27	26	Sett	25	24	23	Sett	22	21	20	19
Total Demand 11	Minor Civil and Electrical Work	Demand 07	Total Demand 07	Other Fixed Assets	Furniture and Fixtures	Information, Computer, Telecommunications (ICT) equipment	Machinery and Equipment	Motor Vehicles	Supplies & Materials	Office Expenses	Wages	Setting up of Viral Research & Diagnostic Laboratory (Central Share)	Supplies & Materials	Office Expenses	Wages	Setting up of Viral Research & Diagnostic Laboratory (State Share)	Materials and Supplies (CDC)	Office Expenses	Information Technology	Other Charges
	221005105659527			421001110910077	421001110910074	421001110910071	421001110910052	421001110910051	221006107900021	221006107900013	221006107900002	Central Share)	221006107890021	221006107890013	221006107890002	State Share)	221005105998321	221005105999913	2210051059999	221005105997750
1700.00	1700.00		33297.00	450.00	30.00	500.00	1000.00	10.00	0.00	0.00	0.00	0.00	4.00	2.25	11.75	18.00	0.00	0.00	0.00	0.00
			13964.50	0.00	14.98	7.31	717.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
																			,	

Proforma for Formulation of Revised Estimates 2024-25 and Budget Estimates 2025-26

(Amount in Rs. Lakh)

5	4.4	4.3	4.2	4.1	4	ω	2.6	2.5	2.4	2.3	2.2	2.1	2		(I)	No.
Furniture and Fixtures	Research Projects ME (Capital)	Research Thesis ME (Capital)	Modernization of Various Departments ME (Capital)	Special Equipment ME (Capital)	Machinery and Equipment	Repair and Maintenance	Research Activities (MS)	Research Project (MS)	Post Graduate Medical Education & Training (PGMET) Cell (MS)	Setting up of Advanced Virology Laboratory in Microbiology Department (MS)	IVI: & Reproductive Biology Unit (MS)	Modernization of Various Departments (MS)	Materials and Supplies	Printing and Publication	(2)	Major Head/Scheme/ Sub Scheme
421001110910074					421001110910052	221005105997729							221005105997721	221005105997716	(3)	Major Head of Account
30.00	0.00	0.00	1000.00	0.00	1000.00	60.00	35.00	55.00	0.00	140.00	50.00	520.00	800.00	30.00	(4)	Budget Estimates (BE) FY:2024-25 (Rs in Lakh)
14.98	0.00	0.00	717.70	0.00	717.70	30.80	0.00	0.00	0.00	65.92	40.65	299.49	406.05	11.30	(5)	Expenditure incurred (Rs in Lakh) up to Month: August, 2024
							٠		я						(6)	Proposed Revised Estimate 2024-25 (Rs in Lakh)
															(7)	Proposed Budget Estimate 2025-26 (Rs in Lakh)
															(8)	Reasons for Variation b/w Col. (4) & Col. (6)
				8											(9)	Reasons for Variation b/w Col.(5) &Col (7)

Proforma for Formulation of Revised Estimates 2024-25 and Budget Estimates 2025-26

(Amount in Rs. Lakh)

-	(I)					No.	s.
IVF & Reproductive Biology Unit (MS)	(2)						Major Head/Scheme/ Sub Scheme
	(3)					of Account	Major Head
50.00	(4)		(Rs in Lakh)	FY:2024-25	(BE)	Estimates	Budget
40.65	(5)		August, 2024	up to Month:	(Rs in Lakh)	incurred	Expenditure
	(6)		(Rs in Lakh)	25	Estimate 2024-	Revised	Proposed
	(7)	Lakh)	(Rs in				Proposed
	(8)	Col. (6)	(4)&	b/w Col.	Variation	for	Reasons
	(9)		&Col (7)	b/w Col.(5)	Variation	for	Reasons

Name and Signature with Stamp of the Implementing Officer/HOD Incharge IVF& Reproductive Centre, MAMC

Proforma for Formulation of Revised Estimates 2024-25 and Budget Estimates 2025-26

(Amount in Rs. Lakh)

_	Ξ	s.
Student Welfare & Counseling (OE)	(2)	Major Head/Scheme/ Sub Scheme
	(3)	Major Head of Account
4.00	(4)	Budget Estimates (BE) FY:2024-25 (Rs in Lakh)
0.00	(5)	Expenditure incurred (Rs in Lakh) up to Month: August, 2024
	(6)	Proposed Revised Estimate 2024- 25 (Rs in Lakh)
	(7)	Proposed Budget Estimate 2025-26 (Rs in Lakh)
, and the second	(8)	Reasons for Variation b/w Col. (4)& Col. (6)
	(9)	Reasons for Variation b/w Col.(5) &Col (7)

Name and Signature with Stamp of the Implementing Officer
HOD Forensic Science, MAMC

Proforma for Formulation of Revised Estimates 2024-25 and Budget Estimates 2025-26

(Amount in Rs. Lakh)

1	(E)					Zo.	Š
Materials and Supplies- CDC	(2)						Major Head/Scheme/ Sub Scheme
221005105998321	(3)			ā		of Account	Major Head
0.00	(4)	ri.	(Rs in Lakh)	FY:2024-25	(BE)	Estimates	Budget
0.00	(5)		August, 2024	up to Month:	(Rs in Lakh)	incurred	Expenditure
	(6)		(Rs in Lakh)	25	Estimate 2024-	Revised	Proposed
	(7)	Lakh)	(Rs in .	2025-26	Estimate	Budget	Proposed
	(8)	Col. (6)	(4)&	b/w Col.	Variation	for	Reasons
	(9)		&Col (7)	b/w Col.(5)	Variation	for	Reasons

Name and Signature with Stamp of the Implementing Officer/HOD HOD Pediatric/Incharge CDC, MAMC

Proforma for Formulation of Revised Estimates 2024-25 and Budget Estimates 2025-26

(Amount in Rs. Lakh)

-	Ξ	No.
Setting up of Advanced Virology Laboratory in Microbiology Department (MS)	(2)	Major Head/Scheme/ Sub Scheme
	(3)	Major Head of Account
140.00	(4)	Budget Estimates (BE) FY:2024-25 (Rs in Lakh)
65.92	(5)	Expenditure incurred (Rs in Lakh) up to Month: August, 2024
	(6)	Proposed Revised Estimate 2024- 25 (Rs in Lakh)
	(7)	Proposed Budget Estimate 2025-26 (Rs in Lakh)
	(8)	Reasons for Variation b/w Col. (4)& Col. (6)
	(9)	Reasons for Variation b/w Col.(5) &Col (7)

Name and Signature with Stamp of the Implementing Officer/HOD HOD /Incharge Advanced Virology Laboratory in Microbiology, MAMC

Proforma for Formulation of Revised Estimates 2024-25 and Budget Estimates 2025-26

(Amount in Rs. Lakh)

	(1)	No.
Information, Computer, Telecommunications (ICT) equipment	(2)	Major Head/Scheme/ Sub Scheme
421001110910071	(3)	Major Head of Account
500.00	(4)	Budget Estimates (BE) FY:2024-25 (Rs in Lakh)
7.31	(5)	Expenditure incurred (Rs in Lakh) up to Month: August, 2024
	(6)	Proposed Revised Estimate 2024- 25 (Rs in Lakh)
***	(7)	Proposed Budget Estimate 2025-26 (Rs in Lakh)
	(8)	Reasons for Variation b/w Col. (4)& Col. (6)
	(9)	Reasons for Variation b/w Col.(5) &Col (7)

Name and Signature with Stamp of the Implementing Officer/HOD Incharge IT Cell/Data Centre, MAMC

Proforma for Formulation of Revised Estimates 2024-25 and Budget Estimates 2025-26

(Amount in Rs. Lakh)

_	Ξ		Z o	s
Other Fixed Assess- Library	(2)		9.9	Major Head/Scheme/ Sub Scheme
	(3)		of Account	Major Head
450.00	(4)	(BE) FY:2024-25 (Rs in Lakh)	Estimates	Budget
0.00	(5)	(Rs in Lakh) up to Month: August, 2024	incurred	Expenditure
	(6)	Estimate 2024- 25 (Rs in Lakh)	Revised	Proposed
	(7)	Estimate 2025-26 (Rs in Lakh)	Budget	Proposed
	(8)	Variation b/w Col. (4)& Col. (6)	for	Reasons
	(9)	Variation b/w Col.(5) &Col (7)	for	Reasons

Name and Signature with Stamp of the Implementing Officer/Branch incharge/HOD Dr. Mukta Mantan, Prof. Peadiatric & Incharge Library, MAMC

Proforma for Formulation of Revised Estimates 2024-25 and Budget Estimates 2025-26

(Amount in Rs. Lakh)

-	Ξ					No.	Š
Scholarships	(2)						Major Head/Scheme/ Sub Scheme
221005105997734	(3)				v	of Account	Major Head
0.00	(4)		(Rs in Lakh)	FY:2024-25	(BE)	Estimates	Budget
0.00	(5)	8	August, 2024	up to Month:	(Rs in Lakh)	incurred	Expenditure
	(6)		(Rs in Lakh)	25	Estimate 2024-	Revised	Proposed
	(7)	Lakh)	(Rs in	2025-26	Estimate	Budget	Proposed
	(8)	Col. (6)	(4)&	b/w Col.	Variation	for	Reasons
	(9)		&Col (7)	b/w Col.(5)	Variation	for	Reasons

Name and Signature with Stamp of the Implementing Officer/HOD/Branch Incharge Registrar Academic, MAMC