



GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
MAULANA AZAD MEDICAL COLLEGE
BAHADUR SHAH ZAFAR MARG: NEW DELHI
(PLANNING BRANCH) PHONE: 23215324
Email: plgofficer.mamc@gmail.com

F.No: F.1((431)/MC/Plg./2025-26/ 19310

Dated: 03 December 2025

SANCTION

Expenditure sanction of competent authority i.e. Ld. Dean MAMC is hereby conveyed A/A and E/S amounting to Rs 2,28,500/- (Rs. Two Lakh Twenty Eight Thousand Five Hundred Only) for conducting 3 CME Training/workshop during the financial year 2025-26 vide diary no 5041/Dean dated 02.12.2025.

The details of the training/workshops to be undertaken during the F.Y. 2025-26 are as under:

S. No.	Department	Faculty/Designation	Subject	Workshops	No. of Days	Lunch (Approved rates of IRCTC/ITDC/DTTDC or Rs.300 per head whichever is lower)	Bags (Rs. 250 per head)	Snacks (Rs. 50 per head)	Stationery (Rs 50 per head)	Mementos		Misc	Total
										RP (Rs 500 per head)	SS (Rs 300 per head)		
1.	Community Medicine	Dr. Shweta Goswami, Dir. Professor	Structured Training in Research Methodology	1	4	48000	7500	8000	1500	5000	3000	2000	75000
2.	Medical Innovation Centre	Dr. Sabita Mishra, Dir. Prof. & Chair person	Workshop on AI in Healthcare and on 3D Printing	2	1	69000	50000	11500	10000	10000	3000	0	153500
Grand Total				3		117000	57500	19500	11500	15000	6000	2000	228500

The sanction is subject to the following conditions:

- The guideline framed dated 12.04.2023, by the department is adhered to in letter and spirit.
- That a consolidated report of the deliberations/findings from these workshops/symposiums may be compiled and submitted to the Admn. Secretary with the recommendation to enable him to formulate a view regarding the utility/usefulness of such workshops/symposiums.
- The information regarding no. of participant category wise that will be benefitted in respect of each proposed Training/Workshop in current F.Y. 2025-26 and similarly actual no of

trainees/participants category wise who attended the training programme for each training/workshop be provided by the concerned faculty members.

- xvi. Expenditure shall not exceed the sanction amount.
- xvii. Expenditure shall be made spent within limit as prescribed under delegation of Financial Power issued by Govt. of NCT of Delhi vide OM dated 02.09.2025.
- xviii. If training workshop in-charge, collect/charge any fee/amount from participants or for any services, rate should be approved by competent authority. It should be deposited in Govt. Receipts and should not be adjusted against expenditure.
- xix. That no re-validation of expenditure sanction will be concurred if the expenditure in this regard is not utilized in the financial year 2025-26 itself.
- xx. It has not been concurred to meet expenditure for helping and ancillary staff to be outsourced for the training/workshops.
- xxi. That the funds are available during the current financial year 2025-26.
- xxii. The above concurrence is subject to compliance of all codal formalities, budgetary Provisions, Provisions of GFR 2017, with in the limit as per Delegation of Financial Power Rule and Guidelines issued by Govt. of NCT of Delhi and Dte. Of Vigilance, Govt. of NCT of Delhi from time to time and ensuring due diligence and financial propriety.
- xxiii. Procurement of goods/services to be undertaken through Purchase Branch, MAMC as per existing instructions.
- xxiv. The HODs/concerned faculty members must submit copy of the bills of expenditure along with consolidated report of the findings/deliberations from these workshop/symposium to Planning Branch, MAMC.

The expenditure on this account is debit to the Major Head "221005105997713" - Office Expenses under Govt. of NCT of Delhi Demand No 7 for the F.Y. 2025-26.

This issues with the approval of Ld. Dean, MAMC, Govt. of NCT of Delhi vide dated diary no 5041/Dean dated 02.12.2025.

All HODs/Faculty Member are requested to submit the demand of items/articles in respect of their workshop in Purchase Branch, MAMC immediately for initiating procurement process.

Purchase officer is requested to initiate the procurement process of items/articles as per Provisions of GFR 2017 and guideline framed dated 12.04.2023.



(RAM KRISHNA)
Assistant Director (Plg.)

F.No: F.1((431)/MC/Plg./2025-26/

Dated: December 2025

Copy for information and necessary action to:

1. The Dy. AG(DACR), AGCR Building, I.P. Estate, New Delhi
2. The Audit Officer, Dte. Of Audit, Govt. of NCT of Delhi, 4th Level 'B' Wing, I.P. Estate New Delhi
3. The Accountant General (Audit) Delhi, AGCR Building, I.P. Estate, New Delhi.
4. The Dy. Secretary, Finance (Exp.-I) Dept., Govt. of NCT of Delhi, 4th Level, Delhi Sectt., Delhi

5. The PAO XV, LNH Hospital Complex, New Delhi
6. The Sr. A.O., MAMC, New Delhi
7. The HODs/Faculty members concerned with the request to submit their request for demand of items/articles in respect of their workshop in Purchase Branch, MAMC immediately for initiating procurement process.
8. Purchase Officer, Purchase Branch with the request to initiate the procurement of items/articles as per Provisions of GFR 2017 and guideline framed dated 12.04.2023.
9. Incharge, LAN and Server, MAMC, New Delhi with the request to upload the website of MAMC, New Delhi.

(RAM KRISHNA)
Assistant Director (Plg.)