



GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
MAULANA AZAD MEDICAL COLLEGE
BAHADUR SHAH ZAFAR MARG: NEW DELHI
(PLANNING BRANCH) PHONE: 23215324
Email: plgofficer.mamc@gmail.com

No. F. 1(360)/ MC/Plg./ 2023-24 / 11944

Dated: 18 April, 2024

To,
All HOD's (As per list attached)
MAM COLLEGE

Subject: Inviting Proposals for Research Project to be undertaken by the faculty members for the year 2024-25 under Annual Budget

Sir/Madam,


Since very few research projects proposal have been received from the faculty members of MAMC till the stipulated date i.e 15.03.2024. A unanimous decision has taken by the committee members that 2 weeks extension may be granted for the Faculty Members of Different Department of MAMC to submit the proposals of research projects to be undertaken during FY: 2024-25.

Therefore, All the HODs of different department of MAMC once again requested to submit the proposal to this office latest by 29.04.2024 so that a consolidated proposal of the college could be sent in time for obtaining the necessary Administrative Approval and Expenditure Sanction of Planning Finance Department.

No Further request will be entertained from any of the faculty members after the stipulated date i.e. 29.04.2024.


Yours faithfully,

Encl: As above.


(NARESH KUMAR)
Planning Officer 18/4/24

Copy to:-

- ✓ Incharge, LAN & Server, with the request to upload on the website of MAM College & email to all HOD's under intimation to planning Branch
2. PS to I.d. Dean, MAMC for kind information


(NARESH KUMAR)
Planning Officer
18/4/24

LIST OF DEPARTMENTS OF MAMC

1.	HOD, ANAESTHESIA
2.	HOD, ANATOMY
3.	HOD, BIOCHEMISTRY
4.	HOD, E.N.T.
5.	HOD, OPHTHALMOLOGY
6.	HOD, MEDICINE
7.	HOD, OBSTETRICS & GYNAECOLOGY
8.	HOD, PAEDIATRICS
9.	HOD, PATHOLOGY
10.	HOD, PHYSIOLOGY
11.	HOD, RADIO-DIAGNOSIS
12.	HOD, SURGERY
13.	HOD, COMMUNITY MEDICINE
14.	HOD, DERMATOLOGY & STD
15.	HOD, FORENSIC MEDICINE
16.	HOD, MEDICAL EDUCATION/CME
17.	HOD, MICROBIOLOGY
18.	HOD, ORTHOPAEDICS
19.	HOD, PAEDIATRIC-SURGERY
20.	HOD, PHARMACOLOGY
21.	HOD, RADIO-THERAPY
22.	HOD, NEONATOLOGY
23.	HOD, PSYCHIATRY
24.	HOD, PULMONARY MEDICINE
25.	HOD, GNEC
26.	Incharge, PGMET CELL
27.	Planning Officer, MAMC

CHECK LIST FOR SUBMITTING FRESH PROPOSAL FOR UNDERTAKING RESEARCH PROJECT DURING THE YEAR 2024-25

NAME OF THE DEPARTMENT: _____

<u>S.NO.</u>	<u>PARTICULARS</u>	
1.	TITLE OF RESEARCH PROJECT MENTIONED IN THE FORWARDING LETTER	YES/NO
2.	NAME OF PRINCIPAL INVESTIGATOR MENTIONED IN PROPOSAL (WITH SIGNATURE)	YES/NO
3.	NAME OF CO- INVESTIGATOR MENTIONED IN PROPOSAL (WITH SIGNATURE)	YES/NO
4.	FORWARDED BY THE HOD	YES/NO
5.	WHETHER APPROVED BY TECHNICAL REVIEW COMMITTEE OF THE DEPARTMENT (ATTACH COPY)	YES/NO
6.	SCHEDULE & DURATION OF THE RESEARCH PROJECT	YES/NO
7.	OBJECTIVE/PURPOSE OF THE RESEARCH PROJECT MENTIONED	YES/NO
8.	METHODOLOGY OF RESEARCH PROJECT MENTIONED	YES/NO
9.	DETAILED COPY OF PROJECT ENCLOSED	YES/NO
10.	ETHICAL CLEARANCE FROM INSTITUTIONAL ETHICAL COMMITTEE OBTAINED / IF APPLIED, THEN COPY OF LETTER SUBMITTED TO INSTITUTIONAL ETHICAL COMMITTEE ENCLOSED	YES/NO
11.	IS THE BUDGETARY PROVISION OF KITS & CHEMICALS TO BE USED FOR RESEARCH PROJECT WITHIN THE MAXIMUM LIMIT OF RS 3 00 000/- INCLUSIVE OF TAXES	YES/NO
12.	WHETHER THE RESEARCH PROJECT IS FIELD BASE ONLY	YES/NO
13.	WHETHER ANY RESEARCH PROJECT SANCTIONED IN THE PREVIOUS FINANCIAL YEAR	YES/NO
14.	WHETHER CONSOLIDATED REPORT OF THE DELIBERATION/FINDINGS FROM THE RESEARCH PROJECT OF THE PREVIOUS FINANCIAL YEAR SUBMITTED OR NOT, IF APPLICABLE	YES/NO

NAME & SIGNATURE OF PRINCIPAL INVESTIGATOR

Mobile Number:-

E-mail:-